

NOVELTY VENDOR CALL FOR SPLATTERFEST 2018

SplatterFest 2018 is a **1 DAY EVENT** held on NC State's Centennial Campus, 1017 Main Campus Drive, Raleigh, NC 27606.

Saturday, October 6, 2018 – 10 a.m. to 3 p.m.

This festival is a free event presented by Artsposure. SplatterFest 2018 is conveniently located on NC State's NC State's Centennial Campus serving a diverse audience including families and students! Vendors selling food and novelty will be located in the parking lot near Partners Building 1. This festival will combine art with fun as participants are invited to help paint a one of a kind masterpiece on a gigantic wall inside Partners Building 1 using various SPLATTER painting techniques. Additional festivities include a live DJ, mini paint activities, interactive arts and crafts, vendors, and much more!

We invite you to apply to sell specialty items:

- Souvenirs – Items that are inexpensive, fun, and which enrich peoples' experience at the festival (e.g. sunglasses, hats, fans, etc.).
- Novelty crafts – These items may be handmade, but cannot qualify or compete with the visual artists market (e.g. soaps, candles, pet fashions, etc.)
- Temporary/Body Art – Services such as face painting, henna, caricatures, etc.

Novelty vending spaces are broken down into four categories as follows: ☐

Category A vendors are large, full-menu operations, but are 25' x 12' or smaller: **Space Fee \$100.**

Category B vendors have more limited menus and are 10' x 10' or smaller: **Space Fee \$70.**

Selections will be made based on:

Appearance – Provide a photograph of your setup with your application (or email to vendors@artsplosure.org), regardless of any prior affiliation with Artsposure. Applications without an accompanying photograph will NOT be considered!

Items for Sale – Our goal is to offer the public the widest variety of choices by avoiding duplication as much as possible among accepted vendors. We seek a balance of festival staples and unique options.

*In addition to the booth fee, Vendors are required to pay a **\$50 refundable deposit AND submit a copy of their COI for your booth space.** Deposit payments can be made by cashier's check, cash, or PayPal. *Checks will not be accepted.* Applications submitted without a deposit payment and COI will not be considered. Vendors may email or mail the application to the Vendor Coordinator. **The final deadline for Novelty Vendor applications is Thursday, September 6, 2018 by 5PM.***

If accepted, the Vendor Coordinator will send the Vendor a contract. Failure to return a signed contract by **5PM on Monday, September 17, 2018** results in forfeit of Vendor's booth space and deposit. If you do not show up to the festival or cancel your participation less than 10 days before the festival, you forfeit your deposit payment.

Dates to remember: ☐

Thursday, September 6, 2018 – Final Deadline Food Vendor Application, Deposit, and COI due by 5PM
Monday, September 17, 2018 – Food Vendor Contract, Booth Payment, TFE Application (if necessary) due by 5PM
Saturday, October 6, 2018 – SPLATTERFEST ☺

Please email the Vendor Coordinator, Emily Henderson, vendors@artsplosure.org for the quickest response to all questions, comments, or concerns.

SplatterFest 2018 NOVELTY VENDOR APPLICATION

PLEASE TYPE OR PRINT CLEARLY!!!

Check which space(s) you are interested in applying for

___ I am applying for a Category A space (\$100)

___ I am applying for a Category B space (\$70)

Concession Name: _____

Contact Person: _____

Address: _____

City/State/Zip: _____

Day Phone: _____ Cell: _____ Fax: _____

Email address: _____

Type of Set Up: ___ Trailer ___ Tent ___ Pushcart ___ Truck

Total Space Needed (in feet): _____ X _____
(your full operation must fit within the space provided)

Does your operation require power? (Y)___ (N)___

If so, describe the generator that you own or will rent for this event: _____

Please specify your insurance liability coverage \$ _____ / Company - _____

Are your items geared towards children? (Y)___ (N)___

Please list the items you wish to sell and their prices.

- 1)
- 2)
- 3)
- 4)
- 5)
- 6)
- 7)
- 8)

Application checklist:

- Have you filled out the application completely?
- Have you included the required \$50 refundable payment in the form of Cashier Check, Cash, or PayPal?
- Will your complete operation fit in the space for which you applied?
- Did you submit your Certificate of Insurance with NC State University listed as the Additional Insured?

Completed applications must be RECEIVED in our office by 5 P.M. on Thursday, September 6, 2018. ☒

Mail applications with DEPOSIT to:
Artspllosure Food Vendor Coordinator
313 S. Blount Street
Suite 200B☒
Raleigh, NC 27601

Certificate of Insurance to be made out to:
NC State University
1017 Main Campus Drive
Raleigh, NC 27606