

FOOD VENDOR CALL FOR SPLATTERFEST 2018

SplatterFest 2018 is a **1 DAY EVENT** held on NC State's Centennial Campus, 1017 Main Campus Drive, Raleigh, NC 27606.

Saturday, October 6, 2018 – 10 a.m. to 3 p.m.

This festival is a free event presented by Artsposure. SplatterFest 2018 is conveniently located on NC State's NC State's Centennial Campus serving a diverse audience including families and students! Vendors selling food and novelty will be located in the parking lot near Partners Building 1. This festival will combine art with fun as participants are invited to help paint a one of a kind masterpiece on a gigantic wall inside Partners Building 1 using various SPLATTER painting techniques. Additional festivities include a live DJ, mini paint activities, interactive arts and crafts, vendors, and much more!

Food vending spaces are broken down into four categories as follows: ☐

Category A vendors are large, full-menu operations, but are 30' x 14' or smaller: **Space Fee \$175.**

Category B vendors have more limited menus and are 18' x 12' or smaller: **Space Fee \$150.**

Category C vendors have more limited menus and are 10' x 10' or smaller: **Space Fee \$125.**

Category D vendors sell few items and use pushcarts 5' x 5' or smaller: **Space Fee \$65.**

Placement is based on size of operation and items for sale. Space locations are subject to adjustment at Artsposure's discretion.

*In addition to the booth fee, Vendors are required to pay a **\$200 refundable deposit AND submit a copy of their COI** for your booth space. Deposit payments can be made by cashier's check, cash, or PayPal. *Checks will not be accepted.* Applications submitted without a deposit payment and COI will not be considered. Food Vendors may email or mail the application to the Vendor Coordinator. **The final deadline for Food Vendor applications is Thursday, September 6, 2018 by 5PM.***

If accepted, the Vendor Coordinator will send the Food Vendor a contract. Failure to return a signed contract by **5PM on Monday, September 17, 2018** results in forfeit of Food Vendor's booth space and deposit. If you do not show up to the festival or cancel your participation less than 10 days before the festival, you forfeit your deposit payment.

You will be responsible for the Rules Governing the Sanitation of Restaurants and Other Food-handling Establishments 15A NCAC 18A 2600 in order to receive a permit from Environmental Services of Wake County on the morning of Saturday, October 6, 2018. Temporary Food Establishment guidelines may be found on the Wake County Environmental Services website at: <http://www.wakegov.com/food/festivals>

Please be aware of the following:

- Vendors are required to supply their own ice.
- COIs must list NC State University, 1017 Main Campus Drive, Raleigh, NC 27606 as the Additional Insured.
- **Vendors MUST provide their own silent, inverter generators.** Vendors may NOT use other power sources unapproved by Artsposure. Vendors making excessive noise may be moved or asked to leave the festival. If you have questions regarding this rule, please contact the Artsposure office.
- The Wake County Health Department requires all Temporary Food Establishment (TFE) Vendor applications to be submitted to the Event Coordinator, Emily Henderson by Monday, September 17, 2018 at 5PM.

Dates to remember: ☐

Thursday, September 6, 2018 – Final Deadline Food Vendor Application, Deposit, and COI due by 5PM

Monday, September 17, 2018 – Food Vendor Contract, Booth Payment, TFE Application (if necessary) due by 5PM

Saturday, October 6, 2018 – SPLATTERFEST ☺

Please email the Vendor Coordinator, Emily Henderson, vendors@artsplosure.org for the quickest response to all questions, comments, or concerns.

SplatterFest 2018 FOOD TRUCK VENDOR APPLICATION
PLEASE TYPE OR PRINT CLEARLY!!!

Check which space(s) you are interested in applying for

- I am applying for a Category A space (\$175)
- I am applying for a Category B space (\$150)
- I am applying for a Category C space (\$125)
- I am applying for a Category D space (\$65)

Concession Name: _____

Contact Person: _____

Address: _____

City/State/Zip: _____

Day Phone: _____ Cell: _____ Fax: _____

Email address: _____

Type of Set Up: Trailer Tent Pushcart Food Truck

Total Space Needed (in feet): _____ X _____
(your full operation must fit within the space provided)

Describe the generator that you own or will rent for this event: _____

Serving Window Location: Passenger Side Driver's Side N/A

Please specify your insurance liability coverage \$ _____ / Company - _____

Please list your items for sale and their prices. You may sell non-alcoholic beverages only. Only PEPSI brand soft drinks and water are allowed. Please include beverages on the application. If more space is needed, please use the back of this sheet.

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| 6. | 12. |

Application checklist:

- Have you filled out the application completely?
- Have you included the required \$200 refundable payment in the form of Cashier Check, Cash, or PayPal?
- Will your complete operation fit in the space for which you applied?
- Did you submit your Certificate of Insurance with NC State University listed as the Additional Insured?

Completed applications must be RECEIVED in our office by 5 P.M. on Thursday, September 6, 2018.

Mail applications with DEPOSIT to:
Artspllosure Food Vendor Coordinator
313 S. Blount Street
Suite 200B
Raleigh, NC 27601

Certificate of Insurance to be made out to:
NC State University
1017 Main Campus Drive
Raleigh, NC 27606