

NOVELTY VENDOR CALL FOR ARTSPLOSURE- THE RALEIGH ARTS FESTIVAL 2019

Artsposure 2019 – The Raleigh Arts Festival will last **TWO DAYS** and will be held on Fayetteville Street in downtown Raleigh on:

Saturday, May 18, 2019 – 11 a.m. to 10 p.m.

Sunday, May 19, 2019 – 10 a.m. to 6 p.m.



The festival is a free outdoor event, which annually attracts an audience of up to 80,000 people in downtown Raleigh on Fayetteville Street. Live musical performances will be located on Fayetteville Street in front of the Capitol Building. At the opposite end of Fayetteville Street in City Plaza, Artsposure will present an additional main attraction. This year vendors selling food and novelty will be located on either side of the Art Market, near the main stage and City Plaza. Kidsposure, an all-inclusive event with interactive activities, will be held on East Martin Street on Saturday and Sunday. Weekend festivities include musical performances, a juried Art Market of 170+ fine artists, musical entertainment of all tastes, family-friendly activities, and much more!

Music will continue on the Main Stage on Fayetteville Street Saturday until 7pm and 6:00pm on Sunday. Vendors must close at 6pm on Sunday when the festival ends.

Please carefully read all category requirements and only apply for spaces for which you can meet the space requirements. Please note—locations are general; **vendors should not expect to have an exact placement based on previous years. Space locations are subject to adjustment at Artsposure's discretion.**

We invite you to apply to sell specialty items:

- Souvenirs** – Items that are inexpensive, fun, and which enrich peoples' experience at the festival (e.g. sunglasses, hats, fans, etc.).
- Novelty crafts** – These items may be handmade, but cannot qualify or compete with the visual artists market (e.g. soaps, candles, pet fashions, etc.)
- Temporary/Body Art** – Services such as face painting, henna, caricatures, etc.

All operations must be 10' x 10' or smaller. No generators are allowed and electricity is not available for any specialty item vendors. For your convenience and because there is a new footprint, there is a general map attached that will give you an idea of where vendors will be located. All vendors will be placed as the Artsposure Vendor Coordinator deems appropriate.

Please ensure that the enclosed application is accurately and completely filled out and that a photograph of your booth in operation is enclosed. Vendors who do not submit a photo of their booth setup will NOT be considered, regardless of any prior affiliation with Artsposure. **Vendors will be selected based on booth image, appearance of items described on their applications, and appropriateness for the festival. Artsposure staff makes selections, and all decisions are final. Acceptance to past Artsposure shows does not guarantee acceptance to the show each year.**

In addition to the cost of the booth space, we also require a **\$50 refundable deposit via PayPal ONLY**. Cash, Checks, and Cashier Checks are no longer an acceptable form of deposit payment. If vendor is not accepted to participate at the event, Artsposure will refund the \$50 deposit shortly after being notified. For accepted vendors, Artsposure will refund the deposit following the event, provided vendor adheres to all rules and regulations. ***Applications are due Thursday, March 21 by 5PM.*** Applications submitted without a \$50 deposit check will not be considered. You will be notified of your application status by Friday, March 29, 2019 by 5PM.

If accepted, the **\$325 space fee** will be due in full with a completed and signed contract by **Thursday, April 26, 2019**. Please be aware that if you are accepted to the festival and do not return your contract and space fee by **April 26**, or notify Artsplosure of your inability to participate by the same date, you will forfeit the deposit fee.

Carefully complete and return the enclosed application with a \$50 deposit check and photo to Artsplosure by 5 p.m. Thursday, March 21, 2019.

Dates to remember:

Thursday, March 21 – Deadline for applications, *must include \$50 PayPal deposit and a photo of booth.*

Friday, March 29 – Notification of acceptance to festival; contracts emailed out to accepted vendors.

Friday, April 26 – Signed contracts, booth fee and COI with Artsplosure listed as the Additional Insured due.

Saturday, May 18 – Set up begins at 6:30 AM on Saturday for vendors on Fayetteville St.

Please re-read this application carefully and note all of the changes for this year's Artsplosure! For your convenience, a map of the new footprint is attached to give you an idea of where vendors will be located. Vendor locations are highlighted in blue and are subject to change by the Artsplosure staff. Please email vendors@artsplosure.org for the quickest response to all questions, comments, or concerns.

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PLEASE TYPE OR PRINT CLEARLY!!!

Concession Name: _____

Contact Person: _____

Address: _____

City/State/Zip: _____

Phone: _____ Cell: _____ Fax: _____

Email address: _____

Are your items geared towards children? (Y)____ (N)____

Total Space Requirements (in feet): _____ x _____

(Including support/supply containers if applicable)

Type of set up: _____ tent _____ pushcart/kiosk

Please list the items you wish to sell and their prices.

- 1)
- 2)
- 3)
- 4)
- 5)
- 6)
- 7)
- 8)

Application checklist:

- Have you filled out the application completely?
- Have you included the required \$50 refundable deposit check?
- Will your operation completely fit in a 10'x 10' space or smaller?
- Did you include a photo of your set up or email one to vendors@artsplosure.org?

Applications must be received in our office by 5:00 PM, March 21.

PLEASE RETURN WITH DEPOSIT FEE & PHOTO TO:

Artsplosure Vendor Coordinator
313 S. Blount Street Suite 200B
Raleigh, NC 27601
Phone (919) 832-8699, ext. 806
Fax (919) 832-0890
Email vendors@artsplosure.org